

# Network Printing

Contributed by Administrator  
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Four high-speed network printers are available for MBA students. These four network printers are located on the 1st floor of Academic Centre I, in the Computer Lab on the 2nd floor of Academic Centre II, the Library's Copy Room on the 1st floor of the Library and outside A3.112 of Academic Centre III.

Please find detailed information of the public printers in following table:

Printer Name	Location
HP4200-ACI	1st Floor of Academic Centre I
HP4250-LIB	Copy Room of Library, 1st Floor of Library (with Duplex Unit installed)
HP4200-LAB	Computer Lab, Rm.205, Academic Centre II
HP4200-ACIII	Outside Rm.112, Academic Centre III

Go to the website <http://mbaresource.ceibs.edu/printers> to set up the public printers or ask IT Help Desk for a help. For detailed information about how to set up the printer, please refer to the relevant document in FAQs.

## NOTE:

Please pay attention that you need to reconnect these printers each time, after you have changed your CEIBS account password. And if you are using Internet Explorer 7, please add this address to the trusted zone, otherwise you will meet trouble during the printer installation.

Every MBA student is entitled to print 2,000 A4 pages for free during the study at CEIBS. Once exceeding the quota, the charge rate will be:

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RMB 0.3 per page for normal printing

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RMB 0.6 per sheet for duplex printing

For exchange student, it's all free. You may inquire how many pages you have printed by visiting printer quota inquiring website <http://mbaresource.ceibs.edu/printquota>.