

# All About Email

Contributed by Administrator  
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## Email

### Webmail

Clicking [HERE](#) to access your email through a web browser  
Email Setup  
Logging and configuring your account

- How to Configure Outlook Anywhere(Windows)
- How to Setup CEIBS Mail Account in Mac System(Outlook)
- How to Setup CEIBS Mail Account in Mac System (Mail)
- How to Set Email Account On Mobile Phone

### Email Archive

Storing messages in an archive mailbox

- How to Archive email in Outlook 2010(Windows)
- How to Archive email in MAC Outlook 2011
- How to Archive Email in Mail Mac OSX

### Spam Handling

Email accounts protected by a spam filtering service

Spam is unsolicited email, (usually) commercial bulk email. CEIBS IT provides solution against spam for our students. IronPort is the e-mail filter used by CEIBS. It blocks unsolicited messages, phishing scams and malware sending to your mailbox, while still allowing you to access the messages if you want. Filters automatically run on your e-mail account from the moment the account is created. If any of the messages in "IronPort Spam Quarantine Notification" mail are not spam, click the Release link to have them sent to your Inbox. Please click [HERE](#) for the detail.

What's more, you can refer to the section "IT Environment Security" in "IT Service Introduction " to learn more about the phishing mail. Once you received this kind of message, just delete it or send it to IT Staff for a check. It is sure that a stable and secure IT Environment can be achieved with the efforts from every one of us.